



CANOE BROOK COUNTRY CLUB

Application for Employment

CANOE BROOK COUNTRY CLUB IS AN EQUAL OPPORTUNITY EMPLOYER THAT DOES NOT DISCRIMINATE ON THE BASIS OF SEX, AGE, RACE, COLOR, CREED, RELIGION, MARITAL STATUS, CIVIL UNION, FAMILIAL STATUS, DOMESTIC PARTNERSHIP, NATIONAL ORIGIN, ANCESTRY, AFFECTIONAL OR SEXUAL ORIENTATION, GENDER IDENTITY OR EXPRESSION, GENETIC INFORMATION, ATYPICAL HEREDITARY CELLULAR OR BLOOD TRAIT, NON-JOB RELATED HANDICAP OR DISABILITY, LIABILITY FOR SERVICE IN THE UNITED STATES ARMED FORCES, CITIZENSHIP OR ANY OTHER CHARACTERISTIC PROTECTED BY APPLICABLE FEDERAL, STATE OR LOCAL LAWS. CANOE BROOK COUNTRY CLUB WILL MAKE A REASONABLE ACCOMMODATION TO KNOWN PHYSICAL OR MENTAL LIMITATIONS OF A QUALIFIED APPLICANT OR EMPLOYEE WITH A DISABILITY UNLESS THE ACCOMMODATION WOULD IMPOSE AN UNDUE HARDSHIP ON THE OPERATION OF THE COMPANY.

DATE _____

PERSONAL INFORMATION

NAME _____
Last First Middle initial

ADDRESS _____
Street City State Zip code

TELEPHONE _____
Area code & number

ARE YOU 18 YEARS OF AGE OR DO YOU HAVE A WORK PERMIT?

Yes ____ No ____

ARE YOU EITHER A U.S. CITIZEN OR AN ALIEN WHO IS AUTHORIZED TO WORK IN THE U.S.?

Yes _____ No _____

(IF YOU ANSWER "YES", YOU MUST COMPLETE THE I-9 FORM REQUIRED BY THE U.S. IMMIGRATION AND NATURALIZATION SERVICE NO LATER THAN THREE (3) BUSINESS DAYS AFTER YOUR DATE OF HIRE.)

EMPLOYMENT DESIRED

POSITION FOR WHICH YOU ARE APPLYING: _____

FULL-TIME _____ PART-TIME _____ FILL-IN _____ SUMMER _____

DATE OF AVAILABILITY _____

HAVE YOU EVER APPLIED FOR EMPLOYMENT WITH CANOE BROOK COUNTRY CLUB?

YES: _____ NO: _____ IF YES, WHEN? _____

WERE YOU EVER EMPLOYED BY CANOE BROOK COUNTRY CLUB? _____

YES: _____ NO: _____ IF YES, WHEN? _____

IN WHAT POSITION? _____

WHAT SPECIAL SKILLS DO YOU HAVE? _____

AFTER COMPLETING THE REMAINDER OF THIS APPLICATION, PLEASE OBTAIN A JOB DESCRIPTION FOR THE POSITION YOU SEEK AND ANSWER THE FOLLOWING QUESTION.

CAN YOU PERFORM THE ESSENTIAL JOB FUNCTIONS WITH OR WITHOUT AN ACCOMMODATION? YES _____ NO _____

EDUCATION

CIRCLE THE HIGHEST GRADE YOU COMPLETED 1 2 3 4 5 6 7 8 9 10 11 12 1 2 3 4

NAME OF LAST SCHOOL ATTENDED _____

VOCATIONAL OR TRADE SCHOOL _____

COURSE OF STUDY _____

REFERENCES

NAME AND OCCUPATION

ADDRESS

PHONE NUMBER

FORMER EMPLOYERS

LIST BELOW YOUR WORK EXPERIENCES, STARTING WITH YOUR PRESENT OR LAST PLACE OF EMPLOYMENT.

Date Employed	Name & Address of Employer	Name of Supervisor	Position Salary	Reason For Leaving

MAY WE CONTACT YOUR PRESENT EMPLOYER AT THIS TIME? YES _____ NO _____

APPLICANT'S STATEMENT

I understand that any misstatement, omission or misleading information given in my application, resume or interview or in connection with other company records may result in the rejection of my application, the withdrawal of any offer of employment or my dismissal.

I authorize an investigation of all statements contained in this application for employment. I release from all liability and responsibility all persons and entities requesting or supplying information about any information provided on this application, including my present employer.

I acknowledge that any offer of employment is contingent upon my satisfactorily completing the pre-employment medical examination and/or inquiry. Such medical exam and/or inquiry may include a pre-employment drug test. My offer of employment may be revoked if it is determined that I cannot perform the essential job functions of the position with or without a reasonable accommodation, or if providing an accommodation would impose an undue hardship on the company or if my employment would pose a direct threat of substantial harm to myself or others.

I understand that any employment with Canoe Brook Country Club will be on a 30 day introductory basis. I understand that if employed by the company both during and subsequent to my introductory period, I will be an employee at-will, which means that I can voluntarily end my employment or be terminated at any time without cause or notice. No statement, whether written or oral, by any company representative other than a written statement signed by the General Manager may vary the foregoing.

Date: _____

Signature: _____